

Practicum Requirements

This list provides students with an overview of the elements required to pass their practicum course and proceed into internship.

1. Complete all course assignments and discussions with a grade of B- or higher.
2. Have no missing paperwork or assignments at practicum site or in class.
3. Attend an average of 1.5 of group supervision as scheduled weekly or bi-weekly.
4. Complete a minimum of 100 hours at your site (s) of which a minimum of 40 are direct client contact hours.
5. Complete an average of 1 hour of 1-1 or triadic supervision with your approved site supervisor for each week you collect hours at your fieldwork site.
6. Review at least one recorded counseling session with an actual client with university supervisor in group supervision. If the site does not allow recordings, the university supervisor has conducted a synchronous observation of a session utilizing a secured HIPPA compliant online platform, or an alternative assignment has been agreed to and signed by site and university supervisors.
7. Receive adequate scores on all areas of the dispositions and skills competency assessment as assessed by your site and university supervisor(s).
8. Comply with all professional ethical standards.

The following information has been prepared to assist both graduate and undergraduate students in considering settings and programs to complete an internship field experience. It should also help program/agency personnel understand the objectives and expectations of a field experience setting. Accreditation standards and undergraduate preparation guidelines contain terms that are sometimes confusing and result in misinterpretation. Key term(s) are described below that should help clarify the internship requirements and maximize consistent interpretation. They provide clarification of the expectations established for approving internship sites.

Direct services

This term means the application of counseling, case management, and assessment skills with consumers including the use of consultant and advocacy skills on behalf of consumers. In general, the term refers to time spent by internship students working with and for consumers.



By printing my name and dating this electronic form, I agree to comply with all of the requirements to pass the practicum course. I understand if I fail to meet any of the aforementioned requirements, I may fail the course, be required to retake the course, and forfeit all hours earned at my fieldwork course during the course.

Name

Date

